Appendix C



Part A

Premises Licence

The Licensing Authority, Fenland District Council Fenland Hall, County Road, March Cambridgeshire, PE15 8NQ. Tel: 01354 654321

Premises Licence Number

24/0592/LAPRE1

Premises Licence valid from

8th October 2024

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Dukes Steakhouse 8 Church Terrace Wisbech Cambridgeshire PE13 1BJ

Telephone number: 01945354803

Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence

Live Music - Indoors/Outdoors Recorded Music - Indoors/Outdoors Sale by Retail of Alcohol – On/Off Sales Times the licence authorises the carrying out of licensable activities

Live Music - Indoors/Outdoors

Friday to Sunday 09:00 hrs to 00:00 hrs

Recorded Music - Indoors/Outdoors

Monday to Thursday 09:00 hrs to 01:00 hrs Friday and Saturday 09:00 hrs to 03:00 hrs Sunday 09:00 hrs to 00:00 hrs

Sale by Retail of Alcohol - On/Off Sales

Monday to Thursday 10:00 hrs to 00:30 hrs Friday and Saturday 10:00 hrs to 02:30 hrs Sunday 10:00 hrs to 00:30 hrs

Non-Standard Timings

None Prescribed

The opening hours of the premises

Monday to Thursday 09:00 hrs to 01:00 hrs Friday and Saturday 09:00 hrs to 03:00 hrs Sunday 09:00 hrs to 01:00 hrs

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

DS Wisbech Ltd 135 Park Road Peterborough PE1 2UD

Business Telephone No.: 01945354803

Email: info@dswisbech.co.uk

Registered number of holder; for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Shahid Rafique 4 North Brink Wisbech Cambridgeshire

PE13 1JR

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

PERS0766

Fenland District Council

Premises Licence issue date: 16th October 2024

.....(Michelle Bishop)
ON BEHALF OF FENLAND DISTRICT COUNCIL

Annex 1 – Mandatory Conditions

Premises Licence (On & Off Sales of alcohol)

- 1. Under Section 19(2) of the Licensing Act 2003, no supply of alcohol shall be made under this premises licence at a time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Under Section 19(3) of the Licensing Act 2003 every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective:
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective [words added];
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise antisocial behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either a holographic mark, or an ultraviolet feature.
- 6. The responsible person must ensure that where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - (a) beer or cider: ½ pint;

- (b) gin, rum, vodka or whisky: 25ml or 35ml; and
- (c) still wine in a glass: 125ml;

These measures must be displayed in a menu, price list or other printed material which is available to customers on the premises and if a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

- 7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition:
 - * "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - * "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where:
 - * P is the permitted price;
 - * D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol; and
 - * V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - * "relevant person" means the holder of the premises licence, the designated premises supervisor (if any) in respect of such a licence, or the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - * "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

The permitted price must be rounded up to the nearest penny.

A change to the permitted price which would apply as a result of a change to the rate of duty or VAT charged in relation to alcohol would not apply until the expiry of the period of 14 days beginning on the day on which the change in the rate of duty or VAT takes effect.

Annex 2 – Conditions consistent with the Operating Schedule

General Licensing Objective -

1. Current facilities and work practises will be increased to cover the new hours as deemed necessary.

Prevention Of Crime and Disorder Objectives -

- 2. CCTV in operation at all times, security staff will be provided when necessary. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, and the street environment will be covered, enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record while the premises are open to the public and recording shall be kept available and unedited for a minimum of 31 days with the date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises when they are open to the public and must be able to produce download burn CCTV images upon reasonable and lawful request by a police officer or an authorised officer of the licensing authority or, if not present, the conversant member of staff shall produce the footage as described within 48 hours of a reasonable and lawful request. Any footage must be in a format that can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (ie. compact disc, flash card etc), a secure storage system to store those recording mediums shall be provided.
- 3. The premises licence holder will ensure that a digital CCTV system is fully compliant with the guidance contained in the Information Commissioners Office (ICO) guidance document (www.ico.org.uk) regarding installation of CCTV is provided at the premises.
- 4. The premises licence holder shall ensure, by the completion of a risk assessment, that the provision of door supervisors at the premises is appropriate to ensure the safe control of the premises, and shall review this on a regular basis and upon request from the Police and or the Licensing Authority.
- 5. A record (Including name, SIA Badge number, Contact details) of the SIA Door Supervisors employed shall be kept for a period of 12 months and be made immediately available upon request of a Responsible Authority.
- 6. Documented written online records of training shall be completed and kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of the Licensing Authority. Training shall include (but not exclusively)
- a) Responsibilities under the Licensing Act 2003
- b) Relevant Age restriction in respect of alcohol sales ie. Challenge 25,
- c) Recognising signs of drunkenness, refusing service
- d) Actions to be taken in an emergency Reporting an incident to Emergency Services
- e) Crime scene management (ie. Spiking Assaults sexual Assaults)
- f) Drugs Policy
- g) Safeguarding (children and Vulnerable Persons)
- h) Spiking
- i) Suspicious Packages

- 7. The Designated Premises Supervisor shall ensure that a written notice of authority is kept at the premises for all staff who sell alcohol (DPS Authorisation List or similar). The notice shall be made available for inspection upon request of the police or an authorised officer of the licensing authority and all staff selling alcohol must be in possession of formal identification to verify their identity against the notice.
- 8. A refusals record will be kept at the premises which details all refusals to sell alcohol. This record will include the date and time of the incident, a description of the customer, the name of the staff member or volunteer who refused the sale, and the reason the sale was refused. All entries will be made within 24 hours of the refusal. The record will be made available for inspection upon request by an officer of a Responsible Authority.
- 9. An incident Record will be kept at the premises which details all incidents of concern that occur on the premises. This record will include the date and time of the incident, a description of the incident & customer, the name of the staff member or volunteer dealt with the matter, Police reference Number if reported. All entries will be made within 24 hours of the incident. The record will be made available for inspection upon request by an officer of a Responsible Authority.
- 10. The designated premises supervisor shall ensure that tables are cleared of all bottles and glasses on a regular basis during trading hours to avoid an accumulation of glassware
- 11. The premises licence holder and or designated premises supervisor shall ensure that any outside area included in the licence will be controlled in a safe and effective manner to the same standard operated within the premises building and will pay special attention to the impact that the use of the outside area has on the surrounding community

Public Safety Objectives -

- 12. All glasses and containers will be cleared promptly, rubbish will be disposed of quickly and correctly A fire risk assessment required under the Regulatory Reform (Fire Safety) Order 2005 (as amended) will be completed and be available for inspection by an authorised officer
- 13. Valid public liability insurance shall be kept in force and a copy of the schedule will be displayed at the venue and made available for inspection by an authorised Local Authority or Police Officer on request

Prevention Of Public Nuisance Objectives –

- 14. Outside music will be turned down at a suitable time to not annoy public. The holder of the premises licence shall ensure that noise caused by persons using, arriving at or departing from the premises shall not cause nuisance or unreasonable disturbance to the occupiers of residential properties
- 15. The holder of the premises licence shall ensure that no music or amplified speech originating from the premises shall be audible inside any residential property at any time. Note: For the purposes of this condition noise may be considered inaudible when it is at a low enough level that it is not recognisable as emanating from the source in question and/or it does not alter the perception of the ambient noise environment that would prevail in the absence of the source in question.

Prominent, clear notices shall be displayed at all exits and in outdoor areas requesting customers and staff to respect the needs of local residents and leave the premises and the area quietly

- 16. While live or recorded music takes place, the licensee or management shall undertake regular monitoring of noise levels at the nearest noise-sensitive locations. A record shall be kept of any monitoring, including the date, time and location of monitoring; the name of the monitor; and any action taken. Records shall be kept for no less than six months and shall be made available upon request by a police officer or an authorised officer of Fenland Districit Council
- 17. No Outside Music (Live or Recorded) after 23:00 hours.
- 18. No deliveries may be made to the premises between 21.00 and 07.00 hours

Protection Of Children From Harm -

- 19. No children allowed on the premises without a responsible adult and no children allowed after 9pm. The Challenge 25 initiative to prevent sales of alcohol to persons under 18 years of age will be implemented at the premises and signage will be prominently placed within the premises advertising the fact that the premises operate the Challenge 25 initiative.
- 20. No children (Under 18 years) allowed on the premises without a responsible adult and no children (Under 18 years) allowed after 9pm.

Annex 3 – Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

